



T T LIMITED

Regd. Office: 879, Master Prithvi Nath Marg, Opp: Ajmal Khan Park,
Karol Bagh, New Delhi - 110005 INDIA
(CIN NO: L18101DL1978PLC009241)

Website: <http://www.tlimited.co.in>; Email: newdelhi@tlimited.co.in; TEL: +91-11-45060708

ACTIVITY SCHEDULE FOR 39TH ANNUAL GENERAL MEETING

Notice is hereby given that the 39th (Thirty Ninth) Annual General Meeting of the Members of the Company will be held on **Wednesday the 8th August, 2018 at 11:00 A.M. at Sri Sathya Sai Auditorium, Lodhi Road, Bhisim Pitamah Marg, New Delhi, Delhi 110003** to transact the matter as stated in the notice.

Electronic copies of the Notice of the meeting along with Annual Report 2017-18 is being sent to all the members by 6th July, 2018 to their registered address through permitted mode, and electronically to those members who have registered their e-mail addresses with the Company Depositories Participants.

Notice is hereby given that pursuant to Section 108 of the Companies Act 2013, read with Companies (Management and Administration) Rules 2014 as amended and Regulation 44 of SEBI (LODR) Regulations, 2015 the members of the company are hereby informed that:

Sl. No.	Activities	DATE/Date time
1.	Date of AGM (DATE, TIME & VENUE)	08.08.2018, AT 11:00 A. M. AT Sri Sathya Sai Auditorium, Lodhi Road, Bhisim Pitamah Marg, New Delhi
2.	Book Closure Start Date	03.08.2018
3.	Book Closure End Date	08.08.2018
4.	Cut-off Date for AGM Notices to be dispatched	29.06.2018
5.	Dispatch date of Notice	06.07.2018
6.	E-Voting advertisement in Newspaper AGM	18.07.2018
7.	Cut-off Date eligible to Cast for E-voting	01.08.2018
8.	E-Voting Start Date & Time	04.08.2018, AT 10:00 AM
9.	E-Voting End Date & Time	07.08.2018, At 5.00 P. M.
10.	Last Date of submission of Report by Scrutinizer	09.08.2018, By 5:00 P.M.
11.	Date of declaration of results of E-Voting by the Chairman	09.08.2018, By 6:00 P.M.
12.	EVSN NO (ONLY FOR CDSL – GENERATE EVSN ON CDSL EVOTING SITE)	02.08.2018

- The Company is providing e-voting facility for all its members enabling them to cast their vote electronically from a place other than venue of the meeting (remote e-voting).
- The voting process through remote e-voting shall commence on from 10:00 a.m. on 04.08.2018 upto 5:00 p.m. on 07.08.2018.
- The cut-off date for determining the shareholders' of the Company to cast their vote electronically is 01.08.2018.
- The manner in which persons who have acquired shares and become members of the company after the dispatch of notice and holding shares as on cut-off date i.e. 01.08.2018 may follow the same instructions as stated in the notice for e-voting.
- Members may note that :- a) . The e-voting module shall be disabled by CDSL for voting beyond the aforesaid date and time. b) Facility for voting through postal ballot shall be made available at AGM venue for members present at the meeting. c) A member may participate in the general meeting even after exercising his right to vote through remote e-voting but shall not be allowed to vote again in the meeting. d) A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on cut-off date i.e. 01.08.2018 shall be only entitled to avail the facility of remote-evoting as well as voting in AGM.
- Notice of Annual General Meeting along with Annual Report 2017-18 is available on the website of the company www.tlimited.co.in and is also available for inspection at the registered office of the company during normal business hours on any working day.
- For any queries relevant to voting via postal ballot/E-Voting, members may either contact to Mrs. Reetika Mahendra Rathore (ACS 48493), Company Secretary, T T Limited, 879, Master Prithvi Nath Marg, Opp. Azmal Khan Park, Karol Bagh, New Delhi-110005, email ID investors@tlimited.co.in, Call at 011- 45060706 or may write an email at helpdesk.evoting@cdslindia.com.
- The Company has engaged the services of Central Depository Securities Limited (CDSL) as the Agency to provide e-voting facility.
- The Board of Directors has appointed M/s Deepak Kukreja & Associates, Practicing Company Secretary (Membership No. FCS 4140 and CP No. 8265) for conducting the postal ballot/ e-voting facility, to send their assent or dissent in writing in respect of the resolution as set out in Notice of AGM, the company has also enclosed a ballot form with the Annual Report for 2017-18.
- A member entitled to attend and vote at the Meeting is entitled to appoint a proxy /proxies to attend and vote instead of himself /herself. Such a proxy /proxies need not be a member of the company.

Notice is hereby given that pursuant to Section 91 of Companies Act 2013 read with Regulation 42 of SEBI (LODR) Regulations, 2015 the Register of Members and Share Transfer Books of the company will remain closed from 03.08.2018 to 08.08.2018 (both days inclusive) for annual closing.

This intimation is also available on the website of NSE Limited (www.nseindia.com) and BSE Limited (www.bseindia.com) where the Company's shares are listed.

BY ORDER OF THE BOARD

Sd/-

(Reetika Mahendra Rathore)



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BY ORDER OF THE BOARD

Sd/-
 (Reetika Mahendra Rathore)
 Company Secretary

Place : New Delhi
 Date : 25.06.2018